



# MTG - Community Health (Adults)

Tuesday 2nd July 2013

Monkton & Prestwick North Community Church

10.30am - 12.30pm

## Minutes of Meeting:

**Present:**


Maria Smith	Ayrshire Independent Living Network
Loretta Galloway	South Ayrshire Carers Centre
Paul Burnside	SMC
Tom Wilson	Hansel Alliance
Rob Noble	British Red Cross
Les Anderson	South Ayrshire Senior Forum
Carol Creighton	B.T.H.A
Eileen Geoghans	B.T.H.A


**Apologies:** Lizzie Adrain      Care & Share

**In Attendance:**

Ann Wilson	NHS A&A - FOI
Jane Lynch	SAC - Adult Support/Mental Health Co-ordinator
Marion Young	CPP Co-ordinator
Lynn Anderson	Voluntary Action South Ayrshire
Susan Gray	Voluntary Action South Ayrshire

Agenda Item	Overview of Discussion	Agreed Action
<p><b>1. Matters Arising</b></p>	<p>Lynn Anderson (LA) chaired this meeting as no Chair has been elected for the group.</p> <p>Susan Gray apologised for the error in the address.</p> <p>Everyone around the table introduced themselves.</p> <p>All Action points from the previous meeting had been cascaded to the group.</p> <p>Paul Burnside told the group that he was now fully trained in MH/First Aid, and would be happy to train groups of around 12 for a two day course.</p> <p>Jane Lynch would be happy to put this on the Choose Life training calendar.</p> <p>Paul will cascade available dates to VASA to cascade out. <b>*Action Point*</b></p>	<p><b>*Action Point*</b></p> <p>Paul Burnside to send date for training to VASA.</p>

Agenda Item	Overview of Discussion	Agreed Action
<p><b>2. CPP/SOA Update</b></p>	<p>Marion Young provided an update on the SOA, she explained that the deadline had now been extended as amendments were being made. The next stage were Activity Plans, these fed from the Logic Model. This will show how everything feeds in and works together, pulling resources together. This item was agreed to be looked at later in the meeting.</p>	
<p><b>3. Jane Lynch / SAC Adult Support &amp; Protection</b></p>	<p>Jane Lynch gave a brief outline on Adult Protection and the following items were discussed:</p> <ul style="list-style-type: none"> <li>• Monitor &amp; Review Policy/Procedures</li> <li>• Role &amp; Responsibility</li> <li>• Training Calendar</li> <li>• TV Campaign</li> <li>• Referrals</li> <li>• Protection Plan</li> <li>• Residential Care</li> <li>• Harassment Calls</li> </ul> <p>Les Anderson asked about the elderly being admitted to A &amp; E from Care Homes and no questions were being asked about unexplained injuries. Staff seem to be concerned in respect of procedure, once reported what happens next?</p> <p>A discussion took place:</p> <ul style="list-style-type: none"> <li>• Collection of Stats</li> <li>• Produce Report</li> <li>• Link to Adult Protection</li> <li>• Statics not specific enough</li> <li>• Forums for Care Homes</li> <li>• New Booklet/Leaflets with advice</li> <li>• Feeling Safe (Safety @Home)</li> <li>• Website Link - Policy &amp; Procedures -</li> </ul> <p><b>*Action Point*</b></p> <p>Lynn will ask about Care Homes admissions, who has the report ? <b>*Action Point*</b></p>	<p><b>*Action Point*</b> Jane Lynch to send Link to website.</p> <p><b>Action Point*</b> Lynn will enquire about report</p>
<p><b>4. Ann C Wilson Freedom of Information</b></p>	<p>Ann C Wilson gave a presentation on Freedom of Information, the following items were discussed:</p> <ul style="list-style-type: none"> <li>• FOI (Abbreviation)</li> <li>• Making a FOI Request</li> <li>• What can and cannot be requested</li> <li>• Exemptions &amp; Exclusions</li> <li>• Trend</li> <li>• Who is making FOI requests</li> <li>• Gaps -not all Information fed back</li> <li>• Care Homes</li> </ul> <p><b>Presentation Attached</b></p>	<div style="text-align: center;">  <p>Freedom of Information</p> </div>

Agenda Item	Overview of Discussion	Agreed Action
<b>5. Feedback from Representative - OLG (Adults)</b>	<p>Rob Noble attend the OLG Adults meeting and gave his feedback to the group.</p> <p><b>Items Discussed:</b></p> <ul style="list-style-type: none"> <li>• JIT Change Fund</li> <li>• Third sector intervention - Referral Pathways</li> <li>• Hub Development Work</li> <li>• Integration</li> <li>• Telecare/Telehealth</li> <li>• RCOP</li> <li>• Pharmacy Care plan (Pan Ayrshire)</li> <li>• 21st August - Pan Ayrshire Event</li> </ul> <p><b>Feedback Template attached.</b></p> <p>Rob Noble stated he could attend the next OLG on the 19/8/2013.</p>	 <p>Representative Feedback - OLG Adult</p>
<b>6. Agenda Items 2 2nd part from Marion Young</b>	<p>Marion Young (Planning for Place) continued to discuss with the group the template to be issued to all members of all theme groups to be completed:</p> <p>Some of the information:</p> <ul style="list-style-type: none"> <li>• Make sure no duplication - Private/Public sector</li> <li>• Employment in South Ayrshire</li> <li>• Budget/Funding</li> <li>• Gaps in services</li> <li>• Feed in to the SOA</li> </ul> <p><b>*Action Point*</b></p>	<p><b>*Action Point*</b></p> <p>Marion will send template to VASA to cascade out)</p>
<b>7. AOCB</b>	<p>Items Discussed in AOCB:</p> <ul style="list-style-type: none"> <li>• Inside out Drama - Steering group meeting, drama will be performed in The Gaiety Theatre later in 2013. Lynn will keep the group updated.</li> <li>• Gap Analysis, this was mentioned at the last MTG meeting. VASA had made up a template for the group to look at.</li> <li>• LGRC - Lynn made sure everyone had received report. This was also discussed by the group.</li> <li>• Welfare Reform Events</li> <li>• AILN - Brochure</li> <li>• SMC - Relationship Helpline Launch</li> <li>• Attendance by CPP</li> <li>• TS Conference 2013</li> </ul>	
<b>8. Date of next meeting.</b>	<p><del>Tuesday 1st October 2013</del>  <b>Changed to 30th September 2013</b>  <b>10.30am - 12.30pm</b>  <b>Monkton Community Church - Monkton</b></p>	