



## Alcohol & Drug Third Sector Theme Group

Wednesday 16th January 2013

VASA - Crown Street, Ayr

### Minutes of Meeting

**Present:** Carol Creighton Blue Triangle  
 Dale Sinclair Add Action  
 Alistair Gilmour Care & Share (Riverside Church)  
 Kathleen Bryson The Lighthouse Foundation  
 Tracy Baird The Ark  
 Tim Stone The Salvation Army

**Apologies:** Anglea Curran Barnardo's

**In Attendance:** Valerie Stewart CPP Co-ordinator  
 Diane Fraser South Ayrshire Council  
 Linda Muir The Learning Shop  
 Julia Wooley The Learning Shop  
 Lynn Anderson Voluntary Action South Ayrshire  
 Susan Gray Voluntary Action South Ayrshire

Agenda Item	Overview of Discussion	Agreed Action
<p><b>1 Matters Arising.</b></p>	<p>Alistair Gilmour - Care &amp; Share, the MTG - Alcohol &amp; Drugs Chair. Welcomed all and asked for Introductions.</p> <p>All action points have been cascaded out.</p> <p>Lynn Anderson gave a brief update on the MTG group's purpose and VASA's role.</p> <p>Lynn also mentioned the MTG Events which would be taking place on <b>Wednesday 6th February 2013</b> and <b>Wednesday 13th February 2013</b>.</p> <p>No other Matters arising.</p>	

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<p><b>2. Valerie Stewart- Update SOA CPP</b></p>	<p>Valerie Stewart gave a report on the Community Conference.</p> <p>Also handouts were provided of the new current diagram for the South Ayrshire - Priorities and Strategies. Alcohol &amp; Drugs is under Safer &amp; Stronger Communities &amp; Reducing Offending which is the SOA Priorities.</p> <p>Time Scales for SOA : CPP Board Meets <b>6th February 2013</b>  Draft SOA <b>27th March 2013</b></p> <p>Draft SOA's to be submitted to Scottish Government by <b>1st April 2013</b>.  Final SOA's to be Agreed by Scottish Government by <b>28th June 2013</b></p> <p>MTG - SOA Event (Planning Session) on 13th February 2013, this will give the membership a chance to feed-in to the process. The Lead Officers of the CPP are hoping to attend.</p> <p>The Chair thanked Valerie and she left the meeting.</p>	
<p><b>3. Diane Fraser - SAC Tendering Overview</b></p>	<p>The Chair welcomed Diane Fraser.</p> <p>What is Tendering ?  Diane Discussed:</p> <ul style="list-style-type: none"> <li>• Background to tendering</li> <li>• Initial Process</li> <li>• Offer/ Bid/Proposal</li> <li>• Quick Quotes - (Smaller amounts of Money)</li> <li>• Main Tender - (Larger Amounts of Money)</li> <li>• Procurement Legislation</li> <li>• Portal System - Need to Register</li> <li>• Cost of Tendering/Commitment</li> <li>• Support Available</li> <li>• Tendering Training</li> </ul> <p>The Chair thanked Diane Fraser and she left the meeting.</p>	
<p><b>4. Linda Muir/ The Learning Shop Presentation</b></p>	<p>The Chair Welcomed Linda Muir &amp; Julia Wooley from The Learning Shop:</p> <p>The learning Shop helps all people aged between 15 ( if left school ) to 90 years young all with different areas of literacy difficulties. The learning shop also helps build confidence with many clients.</p> <p>People can drop in to The Learning Shop at certain drop in times during 2013 to get help with CV's, E-mailing and online applications.</p> <p>All tutors are trained by Linda Muir and they will create an individual plan for each person.</p> <p>The Learning Shop also works in partnership with some libraries and Access to Employment.</p>	

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<p><b>4. Cont'd</b></p>	<p>The Learning Shop were able to get funding for a tutor to go into some libraries a few times a week through the South Ayrshire LLP Adult Literacy and Numeracy Strategic Plan.</p> <p>South Ayrshire LifeLong Learning Partnership is inviting bids for Literacy &amp; Numeracy projects which can help adults improve these skills. If your organisation is interested in this further information and bid forms are available from Linda Muir.</p> <p>Also, Free English classes for people who do not have English as their first language is also available.</p> <p>Linda was asked about prisoners at the prison, she can work with people on return to South Ayrshire, but cannot work with anyone who was a sexual offender, as she is next to Ayr Academy.</p> <p>The Chair thanked Linda &amp; Julia and they left the meeting.</p> <p>If you require any more information about The Learning Shop, please contact: Linda Muir - <b>E-Mail:</b> <a href="mailto:linda.muir@south-ayrshire.gov.uk">mailto:linda.muir@south-ayrshire.gov.uk</a> <b>Tel No: 01292 263304</b> <b>Address: 2 New Bridge Street, Ayr</b></p>	
<p><b>5.Feedback from Representative - ADT meeting 12/12/2012/ rescheduled to 10/1/2013</b></p>	<p>Carol Creighton from Blue Triangle was representative at the CPP - Alcohol &amp; Drugs meeting on the 12/12/2013.</p> <p style="text-align: center;"><b>Agenda Items:</b></p> <p><b>4. Feedback from National ADP Event</b> Faye Murfet will distribute feedback.</p> <p><b>5. Single Outcome Agreement Guidance</b> Carried forward to next meeting.</p> <p><b>6. Commissioning &amp; Performance Management Sub Group</b> Peter McArthur explained the report.</p> <p><b>7. A whole population Approach to Alcohol Misuse</b> Elaine's could not attend - spoke mainly about planned event; Hold the date sent out for the event; opportunity have an information stand; Draft programme</p> <p><b>8. UK Alcohol Strategy Consultation</b> This will be distributed - Contact Faye Murfet for further information website address for consultation available on request.</p> <p><b>9. Review of Council's By-Laws on drinking in public.</b> Valerie Stewart was not in attendance. Brief update of bye laws briefly discussed in particular one created in the lead up to the millennium; from 6pm on Hogmanay until 6am people could not be prosecuted for having an open can or bottle of alcohol but could be charged if caught drinking alcohol in public</p>	

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<p><b>5.Feedback from Representative - ADT meeting 12/12/2012/ rescheduled to 10/1/2013 Cont'd</b></p>	<p><b>10.Welfare Reform Event - Feedback</b> Carried forward to next meeting</p> <p><b>11. Adult Protection report</b> Jane Lynch spoke about lack of referrals from some agencies. in particular the addictions team. However, perhaps persons involved with the Addictions team have already been referred by another agency. e.g. police make regular referrals. They have a Dedicated Officer Proposal to invite heads of Service to a meeting.</p> <p><b>12. Recovery Ayr</b> Faye gave a report on recent events including The Xmas Fayre: Was well attended and around £1100 was raised The Recovery Ayr Panto was a huge success people were turned away at the door! It was funded by Independent Minds. Panto has to be performed again as part of Alloway 59, in Burns Cottage 27.1.2013 with two performances Recovery Ayr Cafe nights have been well attended Alternative Therapies were offered on one evening. Focus on 2013 will be on the cafe plans to apply for charitable status. Next night will have a Burns theme Basic IT in preparation for the Welfare Reform when applications are to be completed online.</p> <p><b>14.Date of Next meeting</b> <b>13th February 2013</b></p>	
<p><b>6. Feedback - MTG - Evaluation/ Workshop</b></p>	<p>Lynn Anderson explained about the workshops which had been organised in November, and thanked everyone for attending and their contribution. Lynn explained that a report of the Evaluation workshops will be out in February.</p>	
<p><b>7. Third Sector Impact Report</b></p>	<p>Lynn Anderson again thanked everyone for their contribution to this document and how important it was to recognise the work that is being done in the Third Sector. The report had an 36% increase of contributions from last year's report.</p>	
<p><b>8.Group Priorities</b></p>	<p>This agenda item was re-scheduled until the SOA Events had taken place to be in-line with the CPP Priorities.</p>	
<p><b>9. Agenda Items for Next meeting</b></p>	<ul style="list-style-type: none"> <li>• <b>Faye Murfet - Update on Community Recovery + ROSC</b></li> <li>• <b>Jane Lynch - Addiction Referral Process</b></li> <li>• <b>MTG Rep - Feedback CPP ADP - 13/2/2013</b></li> </ul>	

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<b>10. AOCB</b>	Lynn Anderson gave an overview of the MTG & SOA Events on 6/2/2013 & 13/2/2013	
<b>11. Date of Next Meeting</b>	<b>Wednesday 24th April 2013 9.30am - 11.30am</b>	